

**Minutes of the Ordinary Council Meeting, held at the Glapwell Centre, The Green, Glapwell, on Thursday 12<sup>th</sup> June 2025 at 7.00 pm**

Non-confidential items

**199/25 Councillors present:**

Cllr Craig Lee (Vice Chair), Cllr C Fleetwood, Cllr D Harvey, Cllr R Hibbert, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr J Ritchie and Cllr S Thornton. The attendance register was signed.

**In attendance:**

D Greatorox (Parish Clerk/RFO). Jim Fieldsend (Monitoring Officer at BBDC). Several members of the public were present.

**200/25 To receive and accept apologies for absence:**

Apologies of absence were received from Cllr T Trafford.

**Resolved:** That the apologies be noted.

**201/25 Chairs Announcements:**

The Vice Chair welcomed those present to the meeting. The Vice Chair advised that unfortunately Cllr H Ward had resigned from the Parish Council. It was noted that the Clerk had formally acknowledged the resignation. **Resolved:** that the Clerk notify the proper officer at BDC accordingly, with a view to formally declaring the vacancy.

**202/25 Variation of Order of Business**

**Resolved:** That none be recommended.

**203/25 Declaration of Members' Pecuniary and Non-Pecuniary Interests**

**a) The following interests were declared by Members.**

All Members of the Parish Council	Non-pecuniary personal interest as trustees of Glapwell Community Sports Association – item 12(a)
Cllr C Fleetwood	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians
Cllr H Hibbert	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians
Cllr A Langtry-Palmer	Non-pecuniary personal interest regarding her son playing for Glapwell Football Club

Cllr J Ritchie	Non-pecuniary personal interest as Chair of BDC Planning Committee Non-pecuniary personal interest as Committee Member of Glapwell Colliery Cricket Club
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**Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Parish Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**b) To consider requests for dispensations**

The Clerk advised that no dispensation requests had been received.

**204/25 Items in Exclusion**

To determine which items (if any) from the agenda, should be taken with the press and public excluded.

**Resolved:** That no item be taken in exclusion.

**205/25 To approve the following minutes:**

**Minutes of the Annual Meeting of Glapwell Parish Council held on the 15th May 2025**

It was proposed by Cllr Colton Lee and seconded by Cllr Harvey, and;

**Resolved:** that the minutes of the Annual Meeting of Glapwell Parish Council, dated the 15<sup>th</sup> May 2025, be confirmed as a true and accurate record. **Unan.**

**206/25 Public Speaking (Opened at 7.05 pm)**

**a) Open Forum**

**A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.**

Those public present introduced themselves to the Parish Council. A spokesperson advised Members that a Glapwell A617 Action Group had been set up by a proportion of those present, in order to address traffic issues including speeding; also, to address the poor state of the roads within Glapwell. The Vice Chair advised that the Parish Council would hold an extra ordinary meeting at some point in the near future in order to discuss these matters further.

**First Guest Speaker** – Mr Jim Fieldsend (Monitoring Officer at Bolsover District Council)

The Vice Chair, Cllr Craig Lee, introduced Mr Fieldsend to those present. Mr Fieldsend gave a short presentation on the Code of Conduct, outlining the importance of the 7 Nolan Principles.

The Vice Chair, Cllr Craig Lee, thanked Mr Fieldsend for attending and for doing the presentation. (Mr Fieldsend left the meeting at 7.35pm).

**Second Guest Speaker** – Mr Derek Chappel (Committee Member of Glapwell Colliery Cricket Club).

Mr Chappel advised Members that the GCCC were currently in a catch 22 situation, as without a lease, they could not obtain grant funding, which was available to them. The Vice Chair thanked Mr Chappel and advised that Members would be discussing this item later under agenda item 12f.

**b) Report from and questions to County Councillor D Harvey**

County Cllr D Harvey advised Members that he fully supported the Glapwell A617 Action Group and that he had attended a site meeting with Julian Gould of DCC Highways, who advised that for now they would do a patching job, where required, on the damaged section of road opposite the Young Vanish; but, would do a full resurface in September where required. County Cllr Harvey also advised Members that Julian Gould had agreed to look at the DCC historic paperwork regarding the bypass. No questions were raised. Members thanked County Councillor Harvey for his verbal support. **Resolved:** to note County Councillor Harvey's verbal report.

**c) Report from and questions to District Councillor J Ritchie**

District Cllr Ritchie's report had been circulated to Members, prior to the meeting. District Cllr Ritchie provided a verbal report to support his written report. District Cllr Ritchie advised that the Dragonfly Report had now been published.

Members thanked District Cllr Ritchie for his report. **Resolved:** to note and approve District Councillor Ritchie's report.

**d) Report from and questions to PCSO David Hancock**

PCSO David Hancock was not able to attend the Parish Council meeting.

The Vice Chair asked if any Members had any questions they would like the Clerk to pass onto PCSO Hancock. No questions were raised.

**207/25 Clerk's report**

The Clerk advised she had been in touch with BDC with a view to paying the loan off early.

**Resolved:** To note the £1,503.00 surplus in the budget against the loan allocation.

- ## 208/25 Centre Manager's report

- ## 209/25 Correspondence

- a) **DALC Newsletter** – as previously circulated by the Clerk.
- b) **NALC Newsletter** – as previously circulated by the Clerk.
- c) **Emails from Parishioners** – as previously circulated by the Clerk.
- d) **Any other items** – none received.

i) Application No: 25/00247/FUL Decision Level: Delegated  
 Proposal: Single storey rear extension  
 Location: 24 Rowthorne Lane Glapwell Chesterfield S44 5QD  
 Applicant: Mr & Mrs Hudson

ii) Application No: 25/00251/FUL Decision Level: Delegated  
 Proposal: Proposed 2 storey side extension, remove hip roof and replace with gable.  
 Convert the attic with full length dormer to the rear and 2 roof lights to the front.  
 Location: 25 Rowthorne Lane Glapwell Chesterfield S44 5QF  
 Applicant: Mrs K Fairhead

c) **Resolved:** To note the undermentioned planning decisions:

Application No: 25/00163/FUL

Proposal: Single storey extension to front and creation of a first floor to go from a bungalow to a house

Location: 65 The Hill Glapwell Chesterfield S44 5LU

Applicant: Mr Derek Owen Pratt

**Granted subject to the following conditions:**

1. *The development shall be begun before the expiration of three years from the date of this permission.*

2. *The development must be carried out in accordance with drawings received by the council on 17th April 2025.*

## 211/25 Matters for decision

### a) **Annual Governance and Accountability Return (AGAR) for the year ended 31<sup>st</sup> March 2025**

**Resolved:** To approve the **Amended** Annual Accounting Statements (Section 2) which had VAT netted out. Unan.

**Resolved:** To approve invoice number 89G JS Marriott for £90.00. Unan.

### b) **Football Ground and MUGA**

**Resolved:** That the Football Grounds are out of use until September 2025, pending urgent Health and Safety Works. 6 For, 1 Against, 1 Abstention.

### c) **Traffic Matters**

Please refer to Min 206/25 (a) and (b)

### d) **Community Speed Watch Group**

**Resolved:** To contribute 50% jointly with Ault Hucknall Parish Council, to purchase necessary items including a speed gun and ten jackets. (Equating to a 50% contribution of circa £195.00 plus VAT). Unan.

### e) **Playground facilities on the Village Green**

The Clerk advised there was no update on this item.

### f) **To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground.**

Cllr Ritchie left the room.

**Resolved:** To grant a lease to Glapwell Colliery Cricket Club and for the Clerk to progress the signing of the lease with Banner Jones Solicitors. 6 For, 1 Abstention.

Cllr Ritchie returned to the room.

Standing Orders were suspended and it was, proposed by Cllr Harvey and seconded by Cllr Fleetwood and: **Resolved:** that the length of the meeting be extended for another half hour.

Procedural Standing Orders were duly reinstated. (Time now stood at 9.00 pm).

Cllr Langtry-Palmer left the meeting (9.02pm)

**g) To discuss Local Authority Lottery**

**Resolved:** To defer until the next meeting whilst a separate Glapwell Centre Guardians (savings) account had been opened.

**h) To discuss CCTV in the Village**

**Resolved:** For the Clerk to seek initial quotes with a view to installing working CCTV outside of the Centre, football ground and cricket ground; for the Clerk to liaise with Cllr Ritchie.

**Resolved:** For the Clerk to contact our volunteer groundsman regarding his CCTV and to advise that permission from the Parish Council has not been sought.

**i) To discuss Staff Appraisals**

**Resolved:** For the Clerk to make the necessary arrangements for staff appraisals to be undertaken.

**j) To discuss the Parish Council Facebook Page**

The Clerk advised Members that she was unable to access the Parish Council Facebook Page only the Parish Clerk Facebook Page. **Resolved:** For the Clerk to investigate accessing the Parish Council Facebook Page; if this was not possible then to take the Parish Council Facebook Page down and set up a new one.

**k) To discuss a Parish Council Mission Statement**

**Resolved:** To approve the Parish Council Mission Statement and to include it in the Summer Newsletter.

**l) To discuss adopting a Staff Holiday Policy, which includes allowing staff to take annual leave in hours.**

**Resolved:** To allow those staff who wished, to take annual leave in hours and for the Clerk to put the adoption of a Staff Holiday Policy onto the July/September agenda.

**m) To discuss adopting a Reserves Policy**

**i) Resolved:** For the Parish Council to adopt a Reserves Policy. **Unan.**

**ii) Resolved:** that as the specific £25,500.00 Earmarked Reserve set aside for the Glapwell Centre Project is no longer considered relevant, and because there is an overriding financial requirement to fund a priority elsewhere, being the upgrading of the Children's Playground Project, that "virement" be authorised by Members, to move the £25,500.00 to a new Earmarked Reserve for the 'Upgrading of the Children's Playground Project'. **Unan.**

**(n) To discuss Recording of Meetings.**

**Resolved:** For Cllr Colton Lee and the Clerk look at costs for both audio and visual recording of meetings.

**(o) To discuss calendar of events and diary dates for 2025/26**

**1) Glapwell Fireworks Friday 31<sup>st</sup> October 2025**

**Resolved:** To have both Guy Fawkes Fancy Dress and Halloween Fancy Dress and for the event and details be advertised in the Summer Newsletter.

**2) Glapwell Carnival 19<sup>th</sup> July 2026**

**Resolved:** That details of the event be advertised in the Summer Newsletter.

**212/25 Finance**

**a) Statement of Account**

**Resolved:** To note the following balances:

Account	Date	Balance
Instant Access (Reserve)	12/06/25	£70,960.56
Current T2	12/06/25	£08,884.26
Glapwell Centre Guardian's	11/06/25	£25,830.83
Glapwell Sports Association	11/06/25	£16,237.68

**b) To receive the report on items of income from 16/05/25 to 12/06/25**

**Resolved:** To note the following income:

Source	Date	Balance
VAT Repayment	30/5/25	£799.37

**c) Approval of payments**

**Resolved:** To approve the following payments:

**Payment schedule 16 May 2025 – 12<sup>th</sup> June 2025, for the sum of £20,211.96 including Direct Debits, Charges and Digital Banking transactions.**

**Payment schedule 16/05/25 to 12/6/25**

Date	Supplier	Details	Min	TOTAL	NET	VAT	Presented
22.05.25	JS Marriott	Payroll		£ 34.00	£ 34.00	£ -	36 Digital
22.05.25	Salaries	May-25		£ 5,028.58	£ 5,028.58	£ -	37 Digital
22.05.25	HMRC	May-25		£ 1,330.36	£ 1,330.36	£ -	37 Digital
22.05.25	Nest	Pension		£ 182.03	£ 182.03	£ -	37 DD
27.05.25	XLN/Daisy	Broadband/Tel		£ 81.11	£67.59	£ 13.52	38 DD
28.05.25	BDC	Loan (Early repayment)		£ 12,672.00	£ 12,672.00	£ -	39 Digital
29.05.25	British Gas	Centre Elec		£ 200.25	£ 190.71	£ 9.54	40 DD



29.05.25	JS Marriott	AGAR 24/25		£ 90.00	£ 90.00	£ -	41 Digital
30.05.25	Square	Terminal & rolls		£ 208.80	£ 174.00	£ 34.80	42 Digital
30.05.25	Shelter Maint	Cleaning 2 x bus shelters		£ 19.01	£ 15.84	£ 3.17	43 Digital
21.05.25	I Genner	Window Cleaning		£ 20.00	£ 20.00	£ -	44 Digital
21.05.25	Tom's Handyman	Removing back boards from basketball stand		£ 40.00	£ 40.00	£ -	45 Digital
31.05.25	Unity Trust	Service Charge		£ 13.20	£ 13.20	£ -	DD
02.06.25	EasyWeb	Hosting		£ 71.28	£ 59.40	£ 11.88	DD
04.06.25	ICO	Registration Fee		£ 47.00	£ 47.00	£ -	DD
09.06.25	Waste Man	Centre Waste		£ 140.58	£ 117.15	£ 23.42	DD
				£ 33.76	£ 32.15	£ 1.61	46
				£ 20,211.96			
Additional				£ -			
				£ 20,211.96			

e) To receive the budget monitoring/forecast report to 31.05.25 and to consider risk assessments/ Insurance implications.

**Resolved:** To approve the budget monitoring/forecast report. No additional risk assessment, or insurance items received.

Code	INCOME	Budget 2025/26			Received 01.04.25 to 30.06.25	Received 01.07.25 to 30.09.25	Received 01.10.25 to 31.12.25	Received 01.01.25 to 31.03.25	TOTAL
	<b>1. PARISH COUNCIL Precept</b>	£133,250			£ 66,625	£ -	£ -	£ -	£ 66,625
IP									
	<b>2. GLAPWELL CENTRE Lettings etc</b>	£6,000			£ 1,331	£ -	£ -	£ -	£ 1,331
IL									
	<b>2. GLAPWELL CENTRE Bar Takings</b>	£0			£ 158	£ -	£ -	£ -	£ 158
IV									
	<b>Vat refunded</b>	£0			£ 799	£ -	£ -	£ -	£ 799
II									
	<b>Interest</b>	£0			£ -	£ -	£ -	£ -	£ -
IMM A									
	<b>MMA - Footpath 4</b>	£263			£ 263	£ -	£ -	£ -	£ 263
ID									
	<b>Donations</b>	£0			£ -	£ -	£ -	£ -	£ -
IPF									
	<b>Project funding</b>	£0			£ -	£ -	£ -	£ -	£ -



# GLAPWELL PARISH COUNCIL

	TOTAL	£139,513			£69,176	£-	£-	£-	£69,176
Code	BUDGET HEADING	Budget 2025/26	Reserves as at 01.04.25	Non budgeted expenditure	Expended 01.04.25 to 30.06.25	Expended 01.07.25 to 30.09.25	Expended 01.10.25 to 31.12.25	Expended 01.01.25 to 31.03.25	Est Budget Remaining
	Expenditure								
	<b>1. PARISH COUNCIL</b>								
	<b>Section A: Reserves</b>								
A1	Contingency reserves	£20,000	£10,000		£0	£0	£0	£0	£30,000
A2	Election reserves	£2,000	£4,000		£0	£0	£0	£0	£6,000
	<b>Total</b>	<b>£22,000</b>	<b>£14,000</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£36,000</b>
	<b>Section B: Gen Admin (Inc Insurance)</b>								
B1		£12,500	£0		£1,949	£0	£0	£0	£10,551
	<b>Total</b>	<b>£12,500</b>	<b>£0</b>		<b>£1,949</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£10,551</b>
	<b>Section C: Staffing (Inc HMRC &amp; Pension)</b>								
C1		£35,700	£1,000		£5,879	£0	£0	£0	£30,821
	<b>Total</b>	<b>£35,700</b>	<b>£1,000</b>		<b>£5,879</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£30,821</b>
D	<b>SD Projects &amp; S137</b>								
D1	F/beds; F/works, Xmas tree +F/path Maint/VE Day	£5,000	£1,800		£474	£0	£0	£0	£6,326
D2	S137	£2,000	£0		£0	£0	£0	£0	£2,000
	<b>Total</b>	<b>£7,000</b>	<b>£1,800</b>		<b>£474</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£8,326</b>
E1	<b>Section E: BDC Loan</b>	£21,263	£0		£19,760	£0	£0	£0	£1,503
	<b>Total</b>	<b>£21,263</b>	<b>£0</b>		<b>£19,760</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£1,503</b>
	<b>Glapwell Centre</b>								
F1	<b>Section F: Staffing (Inc HMRC etc)</b>	£41,900	£2,000		£6,806	£0	£0	£0	£37,094
	<b>Total</b>	<b>£41,900</b>	<b>£2,000</b>		<b>£6,806</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£37,094</b>
G1	<b>Section G: Exps - cleaning etc</b>	£2,000	£500		£676	£0	£0	£0	£1,824
	<b>Total</b>	<b>£2,000</b>	<b>£500</b>		<b>£676</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£1,824</b>
H1	<b>Section H: Utilities</b>	£10,500	£1,121		£3,100	£0	£0	£0	£8,521
	<b>Total</b>	<b>£10,500</b>	<b>£1,121</b>		<b>£3,100</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£8,521</b>
I1	<b>Section I: Maintenance</b>	£4,587	£0		£374	£0	£0	£0	£4,213
	<b>Total</b>	<b>£4,587</b>	<b>£0</b>		<b>£374</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£4,213</b>
J1	<b>Section J: Glapwell Ctre Project</b>	£0	£25,500		£0	£0	£0	£0	£25,500
	Ring fenced - playground	£0	£2,777		£0	£0	£0	£0	£2,777
	<b>Total</b>	<b>£0</b>	<b>£28,277</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£28,277</b>
	<b>Football Ground</b>								
K1	<b>Section K: Utilities &amp; Maint</b>	£3,000	£900		£535	£0	£0	£0	£3,365
	<b>Sub Total</b>	<b>£160,450</b>	<b>£49,598</b>	<b>£0</b>	<b>£39,553</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£170,495</b>

U1	Unexpected-	£0	£0	£0	£0	£0	£0	£0	£0
	Grand Total	£160,450	£49,598	£0	£39,553	£0	£0	£0	£170,495

e)To receive the Income and expenditure, bank reconciliation up to 31<sup>st</sup> May 2025

**Resolved:** To approve the Income and expenditure, bank reconciliation up to 31<sup>st</sup> May 2025

SUMMARY OF INCOME & EXPENDITURE ACCOUNT - MAY 2025				
		INCOME	EXPENDITURE	
		£	£	
<b>GROSS INCOME</b>				
Precept		£0.00		
MMA Footpath 4		£262.50		
VAT Output tax		£201.96		
VAT Refund		£799.37		
Project Funding				
		<b>£1,263.83</b>		
<b>GLAPWELL CENTRE INCOME</b>				
Centre Lettings		£747.29		
Bar Takings		£157.81		
		<b>£905.10</b>		
<b>GROSS EXPENDITURE</b>				
Admin			£286.60	
Staffing Costs Parish			£2,988.50	
Project VE Day			£72.27	
Loan Repayment			£7,087.50	
Loan - Early Repayment (to clear the Loan)			£12,672.00	
VAT Input Tax			£113.83	
			<b>£23,220.70</b>	
<b>GLAPWELL CENTRE EXPENDITURE</b>				
Centre Expenses			£420.09	
Staffing Costs			£3,552.47	
Utilities			£470.35	
Maintenance			£0.00	
			<b>£4,442.91</b>	
<b>FOOTBALL GROUND &amp; MUGA</b>				
Running Expenses			£98.68	
			<b>£98.68</b>	
		<b>£2,168.93</b>	<b>£27,762.29</b>	
	<b>SUMMARY</b>	£	£	
	Bank Current Account Balance as at 31/05/2024	£22,225.58		
	Reserve Account Balance as at 31/05/2024	£70,960.56		
		£93,186.14		
	Less unrepresented items	£14,843.56	<b>£78,342.58</b>	
	<b>Cash Book Reconciled Balance as at 31/05/2024</b>			
	Cash Book Balance brought forward	£103,935.94		
	Add Income	£2,168.93		
	Less Expenditure	£27,762.29		
	Cash Book Balance carried forward		<b>£78,342.58</b>	

**213/25 Time, date and place of next meeting.**

The next scheduled meeting of the Parish Council is Thursday 10th July 2025 at 7.00 pm.  
The agenda closes at 9am on Thursday 3rd July 2025.

The meeting closed at 9.25pm

